



24th May, 2022

CIRCULAR

ROOM RESERVATION COUNSELLING FOR THE
ACADEMIC YEAR, 2022-23

This is to inform all **Indian, NRI and Foreign** students of the Men's Hostel that, room reservation counselling for the next academic year (2022-23) will be held **during 9:30 AM on 30th May to 9:30 PM on 31st May, 2022.** The students can view the allotted room type from **8th June, 2022, 2.30 PM** onwards and proceed for mess selection and fee payment.

Ensure to pay the **fee before arrival to MH**. Students will be checked into the allotted rooms only if the fee payment procedure is completed. Room and mess details of fee paid students will be displayed through VTOP students' login from **8th July, 2022, 2.30 PM** onwards.

Room reservation criteria will be purely based on the academic performance (NCGPA Ranking). As per policy, no student will be permitted to stay as **Day Boarder** outside the campus, unless parent stays with them.

NCGPA Based ranking (as on 25th May, 2022): Priority will be given based on students' academic performance as well as the Code of Conduct within each group. Normalized CGPA of the students' will be calculated as given below:

$$\text{NCGPA} = \text{CGPA} \times (\text{GROUP TOPPER CGPA} / \text{BRANCH TOPPER CGPA})$$

HOSTEL ROOM ALLOTMENT POLICY (2022 - 23)

Group I - NRI 1 (NRI and Foreign) & G1 (Indian Students)

1. III Year – B.Tech, B.Sc (Agri) & B.Des
2. III & IV Year B.Arch, Integrated M. Tech and M.Sc.
3. II Year B.Sc, BCA, B.Com & BBA
4. I Year M.Des, MBA, M.Sc and MSW (2 year programs)

Group II - NRI 2 (NRI and Foreign) & G2 (Indian Students)

1. II Year B.Tech, B.Sc (Agri) & B.Des
2. II Year B.Arch, Integrated M. Tech and M.Sc.
3. I Year B.Sc, BCA, B.Com & BBA

Group III - NRI 3 (NRI and Foreign) & G3 (Indian Students)

1. I Year B.Tech, B.Sc (Agri) & B.Des
2. I Year B.Arch, Integrated M. Tech and M.Sc.,

Room-Sharing policy: The percentage of beds (*for each group*) will be allotted as follows.

Room Type	G1	G2	G3
Single Bedded	50%	30%	20%
Double Bedded	40%	30%	30%
Four Bedded	40%	25%	35%
Six Bedded	25%	25%	50%
Eight Bedded	25%	25%	50%

Counselling Process:

- **NCGPA rank** of the students taking part in the counselling process will be displayed in their respective student login **ONE day** in advance.
- Students can select their room partners falling **within that group (e.g. G1 with G1)**. However G2 students may choose G1, G3 students may choose G1 and G2. Indians can choose NRI & Foreign students as their roommates as well. However, NRI and Foreign students can't choose Indian students in their basket.
- Student having a higher rank is allowed to group students with lower NCGPA and apply for a shared accommodation (1, 2, 3, 4, 6 and 8 bedded rooms).
- **Final year B. Tech students** intending to stay for **Fall Semester, 2022-23 / Fast Track and Fall Semester 2022-23 (BOTH)** need to pay one year hostel fee.
- **Final year B. Tech students** intending to stay for only **Fast Track Semester** should not participate in this counseling. A separate group will be formed and circular for online counseling will be floated on June 3rd, 2022.
- Hostel fee of final year students intending to **vacate hostel** for carrying out project/internship outside VIT will be refunded as per refund policy (monthly pro-rata basis) on submission of the internship offer letter duly attested by the concerned HOD/Project Guide with Official seal.

Important Note for B. Tech Final Year Students:

Students who are participating in this online counselling **SHOULD NOT** select their friends as roommate planning to do **only fast track semester**. If you are selecting a fast track student, then they have to pay hostel **fee for one year**.

Application Flow

1. Login to the Hostel Counselling Portal (Link will be made available in the VTop spotlight).
2. Please note the group you belong to.
3. Read the instructions available as FAQ thoroughly.
4. Click on '**Create Basket**'.
5. Create the basket for room-bed type you prefer to stay in the next academic year.
6. Add group members (friends) you wish to include as in-mates of that respective bed type. Now the system will trigger OTP to your friend's registered VIT email ID.
7. Your friend can share his consent for joining with you by sharing his OTP.
8. You may enter the OTP and finalize the request.
9. Repeat Step 05 to Step 08 for each basket and friends included in the basket.
10. After finalizing all the baskets, click on '**Block Selection**'.
11. Select the basket you have created, followed by this the system will list the blocks where the respective room-bed type is available.
12. Click 'Add' to include this block as one of your preference.
13. Repeat Step 11 and 12 for providing the list of block preferences.
14. You can edit the priority.
15. Now you can log out from the application.

Note

- OTP will be triggered while adding a friend under various bed types.
- Deletion of block choice is not possible. However, you can least prioritize the same.

Hostel & Mess Fee for Senior Students (Except Fast track - B. Tech students)

(Academic Year, 2022-23)

INDIAN CATEGORY

Particulars	SINGLE BEDDED		DOUBLE BEDDED		THREE BEDDED		FOUR BEDDED		SIX BEDDED	
	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C
Hostel Fee (for All Blocks except Q & R-Block) (INR ₹)	1,00,300	58,200	71,600	43,000	64,500	36,300	53,700	30,700	46,600	26,600
Laundry (INR₹)	4,248	4,248	4,248	4,248	4,248	4,248	4,248	4,248	4,248	4,248
Total Amount (INR₹)	1,04,548	62,448	75,848	47,248	68,748	40,548	57,948	34,948	50,848	30,848

Particulars	DOUBLE BEDDED	THREE BEDDED	FOUR BEDDED	SIX BEDDED	EIGHT BEDDED
	A/C	A/C	A/C	A/C	A/C
Hostel Fee (for Q-Block) (INR ₹)	94,000	82,300	70,000	61,200	53,300
Laundry (INR₹)	4,248	4,248	4,248	4,248	4,248
Total Amount (INR₹)	98,248	86,548	74,248	65,448	57,548

Particulars	DOUBLE BEDDED	THREE BEDDED	FOUR BEDDED
	A/C	A/C	A/C
Hostel Fee (for R-Block) (INR ₹)	1,18,000	1,07,000	96,500
Laundry (INR₹)	4,248	4,248	4,248
Total Amount (INR₹)	1,22,248	1,11,248	1,00,748

Mess Charges

Mess	Amount (INR₹)
Veg	56,200
Non Veg	63,400
Special	72,300

NRI & FOREIGN CATEGORY

Particulars	SINGLE BEDDED		DOUBLE BEDDED		THREE BEDDED		FOUR BEDDED		SIX BEDDED	
	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C
Hostel Fee (for All Blocks except Q & R-Block) (\$)	2,200	1,300	1,750	1,010	1,500	850	1,200	680	970	570
Laundry (\$)	60	60	60	60	60	60	60	60	60	60
Total Amount (\$)	2,260	1,360	1,810	1,070	1,560	910	1,260	740	1,030	630

Particulars	DOUBLE BEDDED	THREE BEDDED	FOUR BEDDED	SIX BEDDED	EIGHT BEDDED
	A/C	A/C	A/C	A/C	A/C
Hostel Fee (for Q-Block) (\$)	2,300	1,900	1,600	1,250	1,150
Laundry (\$)	60	60	60	60	60
Total Amount (\$)	2,360	1,960	1,660	1,310	1,210

Particulars	DOUBLE BEDDED	THREE BEDDED	FOUR BEDDED
	A/C	A/C	A/C
Hostel Fee (for R-Block) (\$)	2,950	2,500	2,150
Laundry (\$)	60	60	60
Total Amount (\$)	3,010	2,560	2,210

Mess Charges

Mess	Amount (\$)
Special	1,125

1. Hostel fee is inclusive of annual laundry charges for 44 washes.
2. Monthly change of mess will be facilitated.
3. No refund is applicable for mess (or) room downgrading as per refund norms.

CHIEF WARDEN-MH

DIRECTOR-MH